

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Soil Resource Development Institute
Krishi Khamar Sarak, Dhaka-1215.
www.srdi.gov.bd

No:12.03.0000.003.44.239.16-

Date:-----

Office Order

Most. Ismatara Khatun, Store Keeper of Soil Resource Development Institute, Regional Laboratory Khunla has been granted 50 (Fifty) days earn leave (ex-Bangladesh leave) for performing Holly Hajj with her husband in Saudi Arabia starting from 10/07/2019 to 28/08/2019 or from the date of commencement of leave. The leave has been granted under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency.
- (b) All expenses will be borne by her;
- (c) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval.
- (d) She will not be allowed to stay abroad more than the approved period.
- (e) Most. Ismatara Khatun's husband SM. Zahid Hossain will accompany her during the travel.

sd/-

(Bidhan Kumar Bhandar)

Director

Phone-9113363

E-mail: director@srdi.gov.bd

To.
Most. Ismatara Khatun
Store Keeper
Soil Resource Development Institute
Regional Laboratory, Khunla.

No:12.03.0000.003.44.239.16- 789

Date: 28/6/19

Copy for kind information and necessary action to (not as per seniority) :

1. H.E. High Commissioner/Ambassador of the High commission/Embassy of Saudi Arabia, Dhaka.
2. Director (consular), Ministry of Foreign Affairs, Dhaka.
3. Director General, Immigration and Passport, Agargoan, Dhaka.
4. Principal Scientific Officer, Soil Resource Development Institute, Regional Laboratory, Khulna.
5. Principal Scientific Officer, Soil Resource Development Institute, Regional Office, Rajshahi.
6. Divisional Controller of Accounts, Khunla.
7. Innovation Officer, Soil Resource Development Institute, Dhaka (With a request to upload the office order in the website)
8. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram.
9. Office copy.

Jang
(Bidhan Kumar Bhandar) 20.06.2019

Director

Phone-9113363